



**North  
Northamptonshire  
Council**




**West  
Northamptonshire  
Council**

**Meeting:** Shared Services Joint Committee  
**Date:** Wednesday 20th September, 2023  
**Time:** 2.00 pm  
**Venue:** The Jeffrey Room, The Guildhall, Northampton, NN1 1DE

**To members of the Shared Services Joint Committee**

Councillor Jonathan Nunn (Co-Chair), Councillor Jason Smithers (Co-Chair), Councillor Adam Brown, Councillor Lloyd Bunday, Councillor Mike Hallam and Councillor Helen Harrison

<b>Agenda</b>			
<b>Item</b>	<b>Subject</b>	<b>Presenting Officer</b>	<b>Page no.</b>
01	Apologies for non-attendance		
02	Members' Declarations of Interests		
03	Notifications of requests to address the meeting		
04	Minutes of the meeting of the Shared Services Joint Committee held on 16 August 2023		3 - 6
05	Chair's Announcements		
<b>Items requiring a decision</b>			
06	Inter Authority Agreement - 2023/24 Quarter 1 Performance Report	Guy Holloway (NNC) and Sarah Reed (WNC)	7 - 32
<b>Urgent Items</b>			
To consider any items of business for which notice has been given to the Proper Officer prior to the meeting and the Chair considers to be urgent pursuant to the Local Government Act 1972			
07	Close of Meeting		
<p>Adele Wylie, Monitoring Officer North Northamptonshire Council</p>  <p><b>Proper Officer</b> <b>12 September 2023</b></p>			

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## **Exempt and Confidential Information**

Where there is a need for the Council to discuss exempt or confidential business, the press and public will be excluded from those parts of the meeting only and will be unable to view proceedings.

## **Members' Declarations of Interest**

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – [monitoringofficer@northnorthants.gov.uk](mailto:monitoringofficer@northnorthants.gov.uk)

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